

## **Specific Aims**

To outline St Mary's Primary School's approach for pupils who will not be attending school, as a result of government guidance, self-isolation or due to continued shielding.

To outline St Mary's Primary School's expectations for staff who will not be attending school due to self-isolation or working from home following a risk assessment but who are otherwise fit and healthy and able to continue in as far as possible with their usual duties, administrative, pastoral, supporting with teaching, marking, feedback and planning for pupils.

### Who is the policy applicable to?

In line with PHA guidance, pupils, staff and families should self-isolate if:

- They or any household member displays any of the following symptoms:
  - o A new or continuous cougho A high temperatureo A loss of, or change to, their sense of smell or taste,
- At least until a result is received if they or any household member are awaiting a test.
- For 10 days if they have had access to a test and this has returned a positive result for Covid-19.
- For 14 days if any household member has had access to a test and this has returned a positive result for Covid-19.
- For 14 days after their last direct contact with a confirmed positive case.

St Mary's Primary School will provide remote learning (online) for pupils who are not able to attend school due to COVID 19 (for 3 days or more). While it is expected that every effort will be made by pupils to complete the work provided, each family is unique and because of this, should approach home learning in a way which suits their individual needs. Parents and pupils are encouraged to keep in contact with school via Seesaw, email or telephone during self-isolation.

#### Family (pupil/parent/guardian) role

• Where possible, it is beneficial for young people to maintain a regular and familiar routine. St Mary's Primary School would recommend that each 'school day' maintains structure.

• Each week, on Monday, an overview of work for the week will be outlined on seesaw. This will include a blend of academic work along with activities to continue to support the emotional and physical well-being of pupils.

• In a situation of a child being required to self-isolate an overview of the key class learning in English and Maths will be shared via Seesaw.

• In the case of a 'class bubble' being required to self-isolate, weekly activities will include

English, Maths, RE, PDMU, Topic and PE. This will be broken down into daily activities which will be posted on the Seesaw App. Families should view this together, and then make appropriate plans to complete the work.

• Should anything be unclear in the work that is set, parents can communicate with class teacher via Seesaw or the school email address <u>info@stmarysntb.newtownbutler.ni.sch.uk</u>

• Work that children complete at home should where possible be posted on Seesaw for teacher assessment and feedback.

• We encourage parents to support their children's work, including finding an appropriate place to work and, to the best of their ability, and support pupils with work, encouraging them to work with good levels of concentration.

• While parents are asked to facilitate and support the learning where possible, pupils should also be encouraged to work with some independence.

• Every effort will be made by staff to ensure that work is set promptly on appropriate platforms, but school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact school promptly and advice or alternative solutions may be available. These will be discussed on case-to-case basis.

### **Staff Expectations**

Teachers from St Mary's will continue to support children that are unable to attend.

- Staff should ensure that key information / plans are available in their absence.
- When providing remote learning for a class bubble, teachers should plan lessons that are relevant to the curriculum focus for that year group and endeavor to replicate this through, activities, links to the school's various online licences or other platforms, video clips and tasks for home learners.

• Resources used, including websites and worksheets, should, where possible, be shared with home learners through a mix of paper packs and digital platforms, it will be the responsibility of families to use these resources at home.

• Teachers will respond, promptly to requests for support from families at home. This will be within reason and within normal working hours. Requests for support should be done via Seesaw. Staff and parents may also communicate via the info@stmarysntb.newtownbutler.ni.sch.uk email address.

• Should a staff member require support with the use of technology, it is their responsibility to seek this support from the ICT coordinator, who will ensure that support is given promptly.

• Teachers will liaise with classroom assistants within the bubble to identify opportunities for them to support remote learning, for example in addressing IEP targets or through pastoral video messages.

#### Staff who are self-isolating and working remotely.

• Staff are required to self-isolate if they show symptoms outlined at the start of this policy, have been identified as being in direct contact with a positive case or if following a risk assessment, working from home arrangements have been implemented.

- If any member of staff or a member of their household has received a shielding letter, they must inform the principal.
- If any member of staff or member of their household is awaiting a COVID test, had a positive result, is experiencing symptoms or has been in direct contact with a positive case, they must inform the principal as a matter of urgency.

# If a member of staff is required to self-isolate / work from home, they are expected to:

• Follow normal reporting procedure for planned absence.

• Follow any individual risk assessment. A referral to Occupational Health may be deemed appropriate to support some individuals.

• School will ask staff about their intention to get tested. Should a staff member be tested, it is expected, as per national guidance, that they share the result of this test with school so that appropriate plans can be made. Whilst self-isolating, and if able to do so, staff should contact the principal to discuss an individual project to work on, which is line with whole school improvement priorities. These projects will be allocated on a case-by-case basis.

# Appendix 1

<b>Overview of Remote Learning Platforms</b>	Used by Each Year Group
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Year Group	
P1	Seesaw
	Bug Club (to be introduced during Term 1)
P2	Seesaw
	Active Learn (Bug Club Reading / Abacus Maths)
Р3	Seesaw
	Active Learn (Bug Club Reading / Abacus Maths)
	Mathletics
P4	Seesaw
	Active Learn (Bug Club Reading / Abacus Maths)
	Mathletics
P5	Seesaw
	Active Learn (Bug Club Reading / Abacus Maths)
	Mathletics
	Accelerated Reading (Ren Learning) P5+
	Lexia
	Scratch
P6	Seesaw
	Active Learn (Bug Club Reading / Abacus Maths)
	Mathletics
	Accelerated Reading (Ren Learning) P5+
	Lexia
	My School (News Desk)
	Scratch
	Hive Hackers
P7	Seesaw
	Active Learn (Bug Club Reading / Abacus Maths)
	Mathletics
	Accelerated Reading (Ren Learning) P5+
	Lexia
	My School (News Desk)
	Scratch
	Hive Hackers

Pupils will be directed to other websites at times.

All pupils have been given login details and passwords in either their paper packs or vis Seesaw.